

NEVADA COUNTY TRANSPORTATION COMMISSION

Minutes of Meeting November 20, 2002

A meeting of the Nevada County Transportation Commission (NCTC) was held on Wednesday, November 20, 2002, scheduled for 8:30 a.m., in the City of Nevada City Council Chambers, 317 Broad Street, Nevada City, California, 95945.

Members Present: Kerry Arnett, Chet Krage, Elizabeth Martin, Linda Stevens

Members Absent: Ann Guerra, Josh Susman, Peter Van Zant

Staff Present: Dan Landon, Executive Director; Nancy Holman, Administrative Services Officer; Mike Woodman, Transportation Planner; Toni Perry, Administrative Assistant

Standing Orders: Acting Chairman Linda Stevens convened the Nevada County Transportation Commission meeting at 8:40 a.m.

Pledge of Allegiance:

INFORMATIONAL ITEMS: For discussion and possible action.

1. Financial Reports: October 2002 and the Regional Transportation Mitigation Fee (RTMF) Program Fund Annual Report for FY 2001/02.

Executive Director Landon noted that the Commission, as the administrator of the mitigation fee program, provides this annual report to enable the cities and county to fulfill the legal requirements to do public hearings regarding their mitigation fee programs. Mr. Landon stated that last year approximately \$141,000 in mitigation fees was collected, which was significantly less than anticipated, indicating growth wasn't occurring quite as fast as expected.

2. Correspondence:

- E. NCTC's Executive Director - Letter in response to Ms. Margarita R. de Nevárez correspondence concerning transit services and safety at the SR 89 "Mousehole".

Executive Director Landon stated he was meeting with Ms. Margarita R. de Nevárez to discuss the concerns of the residents of the Donner Creek Mobile Home Park in Truckee with regard to the safety issues at the SR 89 "Mousehole".

3. Executive Director's Report:

Caltrans/NCTC Project Management and Planning

Executive Director Landon stated that the meeting scheduled for December 6th with Caltrans District 3 Director Jody Lonergan will hopefully give Caltrans a better idea how their projects relate with the cities and county projects.

Project Approval/Environmental Documentation SR 49 Widening Combie/Wolf Road Intersection to Grass Valley

At the NCTC December meeting, Tom Brannon, Caltrans Project Manager, will present the preliminary plans for this project to the Commission for their input and will have a list of community groups he anticipates meeting with for their comments. Commissioner Krage asked that Caltrans present the plans to people who use SR 49 from Grass Valley to Placer County as a commute route.

SR 49 Gateway Monument

Executive Director Landon reviewed photos showing possible locations for a gateway monument.

Mr. Paul Mucci, a member from the audience and a member of the SSTAC, read and submitted his questions in response to the Executive Director's report.

4. Caltrans District 3 Report, Tom Brannon, Project Manager:

Mr. Brannon provided the Commissioners a handout on the status of projects in Nevada County and reviewed it with them. The following projects were ones the Commissioners discussed or requested further information from Mr. Landon or Mr. Brannon:

- ♦ *Brunswick Traffic Signal:* Due to a delay in construction, heritage poles could possibly be used. Mr. Brannon was asked to gather more information on the cost and design of the poles.
- ♦ *SR 49 from the Bear River Bridge to Wolf/Combie Road:* The bid for this project came under the estimated cost, resulting in a \$1.8 million dollars savings. Tom Brannon and Dan Landon will be investigating what the risks are in asking for the money back now or later.

The Bear River Bridge railing was discussed. Mr. Landon said he was going to further investigate what the design will be and to ensure that color will be put in the concrete.

- ♦ *SR 49 from Wolf/Combie to Grass Valley:* Mr. Brannon will provide Caltrans preliminary plans for this project to the Commissioners before their December meeting to allow enough time for the Commissioners to develop questions and comments.

A Commission discussion ensued regarding plans for accesses along SR 49. Mr. Landon stated the consensus was to not have more encroachments onto the highway than what they currently have and to avoid creating places where traffic signals would be required.

Commissioners Martin expressed concern with safety issues near the intersection at the Mountain Air Mobile Home Park on SR 49 and La Barr Meadows Road. Commissioner Krage also stated that this stretch of SR 49 is one of the most important to be addressed by the Commission. Michael Hill-Weld, Director of Nevada County Department of Transportation and Sanitation, stated that there was a possibility of placing a signal at La Barr Meadows to create a safer entrance for the people in the mobile home park.

Harriet McKay, a member of the audience and citizen of Nevada City, expressed her concern with the safety issues at the Mountain Air Mobile Home Park and stated it was one of the most serious issues the Commission has to address with Caltrans.

- ♦ *SR 89 "Mousehole" - Caltrans would like to have the Town of Truckee or NCTC take the lead agency role for the Project Approval/Environmental Documentation phase of the project. Mr. Landon will return to the Commission with further information.*

CONSENT ITEMS:

5. NCTC Minutes: October 16, 2002. *Approved.*
6. Allocation Request from the Town of Truckee: *Adoption of Resolution 02-35 allocating \$142,753.21 of Local Transportation Funds for Truckee's transit and paratransit operations.*
7. Allocation request from the Town of Truckee: *Adoption of Resolution 02-36 allocating \$23,670 of State Transit Assistance Funds for Truckee's transit and paratransit operations.*
8. Revisions to the FTA Section 5311 Program Regional Balance Sheet and 2002/03 FY Program of Projects: *Authorized staff to submit the 2002/03 FY Program of Projects to Caltrans.*
9. Authorization to purchase equipment: *Authorized purchase of requested computer equipment.*

Commissioner Arnett made a motion to approve consent items five through nine. Commissioner Martin seconded the motion. The motion passed unanimously.

ACTION ITEMS:

10. NCTC Meeting Schedule for December 2002-December 2003:

A motion was made by Commissioner Martin to remove the evening meetings as designated on the proposed schedule, but to set the goal of holding at least two evening meetings in locations that are transit accessible and when there are issues on the agenda requiring public involvement. The motion was seconded by Commissioner Arnett. The motion passed unanimously.

11. Contract with Ourston Roundabout Engineering:

Executive Director Landon explained why the services of Leif Ourston was being requested and he highlighted changes that were made in the contract.

Commissioner Krage requested that on page one, item 2, the word "employment" be changed to "engagement" of the consultant.

A motion was made by Commissioner Arnett to approve the contract and was seconded by Commissioner Krage. The motion passed unanimously.

PUBLIC COMMENT:

No comments were made.

COMMISSION ANNOUNCEMENTS:

No comments were made.

SCHEDULE FOR NEXT MEETING

Wednesday, December 18, 2002 at 8:30 a.m., at the Nevada County Board of Supervisors Chambers in Nevada City.

ADJOURNMENT OF MEETING:

Meeting adjourned at 9:30 a.m.

Respectfully submitted: _____
Nancy D. Holman, Administrative Services Officer

Approved on: _____

By: _____
Peter Van Zant, Chairman
Nevada County Transportation Commission